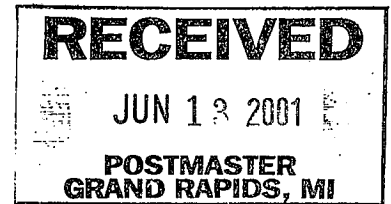


WMAL – APWU
Grand Rapids Installation
LABOR – MANAGEMENT MEETING
June 13, 2001
10:00AM



Present:

Sam Leone, Ray Novakoski, Fred Quillin, John Peters, Anna Armstrong, Bill Scutt, Jennifer Amos, Jim Myszka, Mike Chrisman, Mark Maciejewski, Al Snyder

Ray Novakoski asked if anyone had any concerns about the last meeting minutes. No one responded.

Old Business

1. Fred Quillin wants to hold off posting jobs for the central setup for dispatch in automation until the flat sorters jobs have been abolished. He plans to post bids in the fall. Update.

No new information. Fred mentioned these jobs would be on all tours.

2. Can we get a phone for the hearing impaired in the attendance control office? Sam Leone asked John Peters to follow up. Update.

There is a TTY in the time & attendance office. (616) 776-1539.

3. Why is the tour III Time & Attendance supervisor still taking calls in the smoke room? Sam Leone will follow up on this. Update.

Anna Armstrong said most of the calls received while the supervisors are in the smoke room are not related to sick calls. She and Sam are attempting to solve this problem with additional staffing and adjusting schedules. Sam does not want time & attendance supervisors discussing sensitive issues in the smoke room.

4. Clock ring Information requests being delayed. The union wants to know why there is a problem with requesting clock rings before they are available. The request is denied and sent back to the steward. Management is concerned about the time limits to complete a request. The union understands the clock rings will be sent when they are physically available and will allow management more time to complete the request when this occurs. Sam Leone will investigate and respond. Update.

Sam Leone said Ruth Vachon would set up a system to keep the request until the clock rings are available.

5. Back to work releases still a problem. Update.

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Anna Armstrong and Sam Leone shall allow employees to return to work when their doctor's release them, even if management has not processed the documentation completely. The employee is still responsible for providing the necessary documentation releasing them to return to work per the ELM. Sam does not want to prevent employees from returning to work when they have valid documentation just because the supervisor hasn't received the paperwork in a timely manner.

6. Maintenance can't keep the dock area free from construction debris. The dirt is thick and the sweepers are not made to endure that kind of use. Jim Myszka wants the construction crew to clean up after themselves. John Peters will follow up. Update.

John Peters called the city to ask for street sweepers. He has not heard from them. He is using maintenance employees on overtime to manually sweep the dock area. He said there is a problem with excessive dirt in the basement, as well.

New Business

1. Ground Transportation from Fed Ex to the AMF. This should be MVS work. What arrangements have been made?

Withdrawn.

2. Clarity the DCO posting. The jobs belong to clerks but the posting does not limit the test to just clerks.

Fred Quillin will inform supervisors VIA cc:mail this is only for clerks.

3. Penalty envelope use by Dianna Nygard, tour I supervisor. Status.

Sam Leone said this is currently under investigation.

4. Dress code service talks. Does this apply to office personnel also?

If office personnel use the workroom floor, then footwear must be proper.

5. Non-postal postings in CFS inappropriate and offensive to some employees.

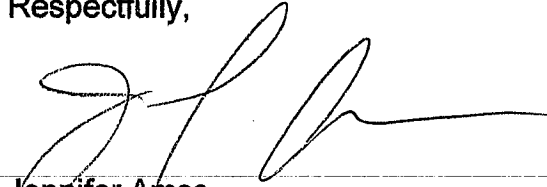
Mark Maciejewski will discuss this with CFS audits done by clerk. Union feels the postings are unnecessary. Mark will talk to the supervisors in CFS.

Off The Agenda

1. Overtime in CFS. Employees called at home to work overtime in CFS. Supervisors should not call employees at home unless in emergency situations as outlined in Article 3 of the CBA.
2. Tabber training. The union would like more clerks in automation trained to run the Tabber. Fred will instruct his supervisors to train employees.
3. Light duty employees in automation are all instructed to report at 1800. The union would like to know why all employees on light duty have their hours changed to 1800. Fred Quillin will follow up.
4. Check stuffers – Sam will see if he can arrange for check stuffers to be distributed.
5. BCS/OSS from P-1 moving here soon. Will be placed on the second floor. Funding for new electrical modifications at the MPO not yet approved.
6. Sam Leone is taking a closer look at light duty requests. He wants the union to be aware that he may not be able to approve as many in the future.
7. Sam Leone has established a radio policy and will provide the unions a rough draft to review for input.
8. Jim Myszka said employees were moving cones in the basement when maintenance is working on the floors.
9. Mail processors forced to pull trays off the bread carts. Bill wants to make sure all tours and facilities have one standard method – he wants consistency. This may be a higher-level duty other than that of a mail processor.
10. Supervisors need to be more aware of how to handle documentation properly.
11. Scutt would like a security camera placed at the P-1 annex to watch the parking lot. Some cars have been vandalized. The parking lot gets very dark at night, making it unsafe for people to walk alone.
12. Utility knives taken away from employees at P-1 due to an accident. Sam wants Scutt to address the problem with Mike Chrisman. Sam wants to use the safest method possible to cut bands.
13. Scutt asked Sam if he regularly receives step 3 appeals sent to him for review. He said he has received a few, but will ask Luan to see if she files them. These appeals are sent to allow Sam an opportunity to review the cases that are sent up to step 3 and beyond.

Next meeting will be July 25th at 10:00am in Rm 304.

Respectfully,

A handwritten signature in black ink, appearing to be 'Jennifer Amos', written over a horizontal dashed line.

Jennifer Amos
Executive Vice President

CC: Raymond Novakoski
William Scutt
Jim Myszka
Mark Juczynski