



Western Michigan Area Local American Postal Workers Union, AFL-CIO

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RECEIVED

April 20, 1999

APR 20 1999

Kimberly Goebel, Postmaster
Alton Smith, Plant Manager
Grand Rapids Post Office
Grand Rapids, Michigan 49599

G.R. P & DC

The following is a proposed agenda for the Labor-Management meeting tentatively scheduled for April 27, 1999 at 11:00 A.M. in room 304.

Unfinished Business:

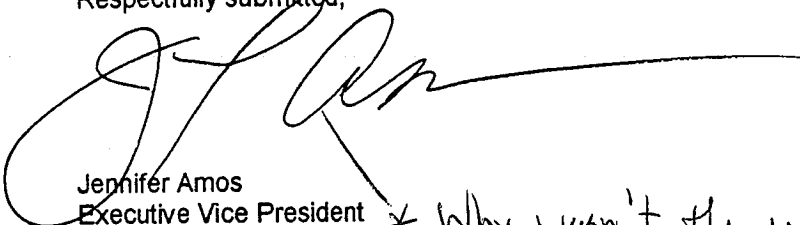
1. Kentwood custodian. The custodian at the Kentwood station requires foul weather gear to perform his duties. The salt he spreads is destroying his clothing. Jim DeYoung to update at next meeting. *NO foul weather gear. Possibly a apron when salt is used.*
2. Phone at P-1. Phone not answered regularly. Mail Flow Coordinator mandated to carry portable phone when away from the office. Al Smith to contact Phil Roth for response. Update. (To date, this is still an issue). *Have 2 phones now and phil is carrying his phone now.*
3. Overtime forced on tour III automation employees to cover tour I service talks. Update. *Not happening much lately.*
4. Heavy Hampers. Hampers filled with too much mail have become a safety hazard. Flat sorter operators do not easily empty this equipment. Alton Smith is considering the purchase of hamper lifters to ease the use of heavy hampers. Update. *Possibly a 7381 was submitted.*
5. Updated route times posted for cleaning swing rooms and restrooms. Jim DeYoung to follow up. Update. *Done*
6. Hazardous Material in trailer. Unidentified Hazmat shipped in APCs was sitting in trailer on dock. Alton Smith to follow up with Dennis Brandt and update at next meeting. Phil Roth will also pursue. Jim Tennant to contact DOT. Update. *Al did talk to D. Brandt to talk to customers.*
7. VMF job posting. It appears jobs are not getting posted for VMF vacancies. Issue not resolved. Update. *Only vacant position L-7 and a register is established*
8. Unsightly tractors and trailers. Tractors and trailers are not maintained properly. The equipment looks shabby and unkempt. Juczynski believes PTFs could get their hours by washing this equipment. This issue was not resolved. *The driver gets one a day washed and the stickers on trucks to be replaced.*
9. DOT random drug testing. This procedure currently performed at Riverview Bldg. Juczynski would like it done at a Med Center. Alton Smith to follow up. Update. *Al will check with cluster today.*

New Business

1. Annex staffing. There appears to be a shortage of level 5 FSM positions on tour II. *3 positions to be reposted*

- 2. FSM staffing at P-1. Management using automation (letter) clerks to process flats in the FSM operation.
- 3. LIPS staffing. Management requiring LIPS clerks to work on the FSM when they are in a sweeping rotation. *Al will go out in 2 weeks*
- 4. Emergency phone for maintenance employees. Maintenance employees don't have a reliable phone number to receive emergency phone calls.
- 5. Annual and overtime. Employees should not be expected to work overtime directly before, during or after approved annual leave. *Instruction goes out to supervisors (1566) Need to deal with individual cases.*
- 6. Eastbrook first-aid box needed. *As soon as possible*
- 7. Weight lifting belts needed at the P-1 annex for employees. Scutt is requesting 20 belts for the employees. Wrist supports for machine operators would also be appreciated. *No they don't want to supply them anymore. Phil will check on wrist.*
- 8. Parking in the basement still cluttered with equipment. *Equip. goes out right away or should now.*
- 9. Overtime in automation at MPO not distributed equitably between tours. *Try to distribute.*
- 10. Union Office. Due to an increase in membership and added responsibilities, the union is requesting larger accommodations at the Main Post Office. The former medical office would probably suffice.

Respectfully submitted,



Jennifer Amos
Executive Vice President

CC: Raymond Novakoski
Jennifer Gilbert
Jim Myszka
Mark Juczynski
File

* Why wasn't the union notified of the move of the mailing requirement clerk and did the clerk accept the move or choose to be unassigned?

* Need to do something with the area that Gail Holmes moved out of dust, loose wires, ect.

- Printing of Local Memo - management pd: before

- Parking for customers at Wyoming - collection boxes in back a problem. *Tom will look at this*

- AL: need a tour 3 meeting in automation.

- Cat - possible switching with a clerk in automation at P-1 for 2 weeks