

August 4, 1997

APWU Labor Management Meeting Minutes, July 31, 1997 held in room 216 of the Grand Rapids Main Post Office. Meeting began at 9:45 am.

Present for Management: Gil Brown, Mike Smith, Phil Roth, Fred Quillin, Al Hall, Al Smith, Mike Gordon and Murry Weatherall (briefly).

Present for the APWU: Steve Austin, Jim Smith, and Michelle Flanagan.

Steve thanked Al and Murry for their donations to the Solidarity for Charity Softball Tournament, gave them each a T-shirt.

1. Cot for the women's breakroom been purchased yet ? Looking into purchasing the correct one to be able to keep it sanitized under maintenance guidelines. Will check with the procurement officer after meeting for update.
2. Ice Machines: Has not been approved by the District as of yet. Justification from a safety standpoint and why they are needed has to be documented. Roger Stevens will do so and forward to Chuck Howe.
3. Deleting Social Security numbers off employees badges: PSDS is waiting for the new software. Howard Wolfe is in charge of implementing as soon as it is received. Possibly two weeks.
4. Postings/mailings not getting to Northeast or P-1 in a timely manner. (Transportation problem) Fred Quillin will develop an SOP on the system and check into.
5. Space Utilization Team Update: City Zones - at this time, there are no plans for any scheme clerks (Tour I or II) to be moved to the Annex.
6. Chairs in the breakroom at the Annex in lieu of benches: Fran Todd will look into.
7. Radios in the Special Delivery Vans: Bob Speilman has a letter from National directing that all radios and air conditioners be removed from postal vehicles. APWU will request a copy of said letter.
8. Use of LWOP: MDO's will sit down and come up with a policy. As of right now, no LWOP unless for FMLA. APWU will be informed of policy.
9. Vacant Tour II general clerk job: Will be posted on next bid cycle.
10. Parking security: Al Smith will inform Barry Allen of his need to schedule a Parking Committee meeting.

Management's Agenda:

1. Overtime increment issue: 1 hour increments. If dispatch is cleared, employees may be given the option to stay or leave.

PAGE TWO LABOR MANAGEMENT MEETING MINUTES

2. Light Duty Requests for 40 hours only: Steve will investigate from the APWU standpoint and get back to Al.
3. Unencumbered LSM positions: Management and the APWU will sit down and define the language in Article 37 in assigning unencumbered employees.
4. OT pecking order: The order was handed out to all MDO's for their input. A meeting will be scheduled, including the APWU to define.

OFF THE AGENDA:

\*\*Chairs in handsort area for light/limited duty employees: Existing chairs will be looked at repaired if possible. More chairs will purchased if need be. Chairs will also be secured and only handed out to light/limited duty employees by their supervisors.

\*\*Special Delivery vacant position: 2 individuals have applied for the position and Phil Roth will be interviewing them. An update will be given to the Special Delivery Craft Director Jim Sweeney.

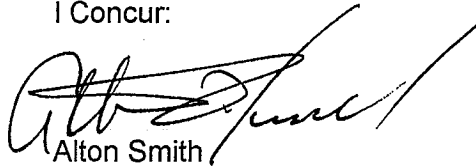
\*\*Over 60 hours at the Annex: P1 MDO will be held responsible for any hours worked over 60 by any bargaining unit employee.

Meeting adjourned at 11:40 am.

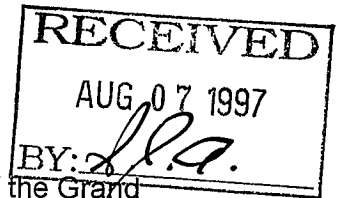
Respectfully Submitted By:

  
Michelle M Flanagan

I Concur:

  
Alton Smith

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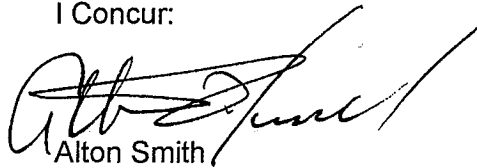
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