

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/16/2025 08:31:46
Page: 1 of 5

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 365815 Clerk

Opening Date : 04/18/2025 Closing Date : 04/28/2025

JOB ID: 72611463 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 20899771 P-3 TOUR III w NEW COST CENTER GRAND Clerks -
RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - SIPS - OTHER DUTIES AS ASSIGNED
SECTION: SIPS

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1530-2400-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:30	24:00	030	15:30	24:00	030	OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : STEPHANIE SUMMERS EMP ID: 4350 ON DATE: 04/04/2025

JOB ID: 72611490 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 20899771 P-3 TOUR III w NEW COST CENTER GRAND Clerks -
RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - SIPS - OTHER DUTIES AS ASSIGNED
SECTION: SIPS

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : GAGE CHRISTENSEN EMP ID: 3064 ON DATE: 04/04/2025

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/16/2025 08:31:46
Page: 2 of 5

JOB ID: 72533598 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 20899499 MAIL PROCESSING ANNEX w NEW GRAND RAPIDS ANNEX P1 Clerks - NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - SPBS/APBS - REQUIRED VISION - OTHER DUTIES AS ASSIGNED

QUALIFICATIONS : SPBS DEXTERITY
SPBS APPLICATION

SECTION: SPBS

WORK SCHEDULE: 0730-1600-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030

POSTING COMMENTS :

VACATED BY : SOPITA DECHARAT EMP ID: 6166 ON DATE: 04/04/2025

JOB ID: 72869019 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 20899499 MAIL PROCESSING ANNEX w NEW GRAND RAPIDS ANNEX P1 Clerks - NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - APBS - OTHER DUTIES AS ASSIGNED

QUALIFICATIONS : SPBS DEXTERITY
SPBS APPLICATION

SECTION: SPBS

WORK SCHEDULE: 0730-1600-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	OFF	OFF	OFF	OFF	OFF	OFF	07:30	16:00	030

POSTING COMMENTS :

VACATED BY : AMMAD KHAN EMP ID: 7432 ON DATE: 04/04/2025

JOB ID: 72869427 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 21087203 TOUR I APBS W NEW COST GRAND RAPIDS ANNEX P1 Clerks - NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - APBS - REQUIRED VISION - OTHER DUTIES AS ASSIGNED

QUALIFICATIONS : SPBS DEXTERITY
SPBS APPLICATION

SECTION: SPBS

WORK SCHEDULE: 2200-0630-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : KAILA MORRILL EMP ID: 2326 ON DATE: 04/04/2025

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/16/2025 08:31:46
Page: 3 of 5

JOB ID: 95769947 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:14 EG:1=Full Time
Bidding Vacant 20899643 TOUR III MANUAL OPRNS UNIT GRAND
NEW COST CTR RAPIDS ANNEX
P1
Clerks -
NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - MANUAL PARCELS -EXPRESS/HAZMAT
RELIEF - OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: T-2 NON SCHEME

WORK SCHEDULE: 0730-1600-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:30	16:00	030	07:30	16:00	030	OFF	OFF	OFF	OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030

POSTING COMMENTS :

VACATED BY : BICH HA HANG EMP ID: 2437 ON DATE: 04/04/2025

JOB ID: 70310173 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 20899645 TOUR I MANUAL OPRNS UNIT w GRAND
NEW COST CTR RAPIDS ANNEX
P1
Clerks -
NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - MANAUAL FLATS - EXPRESS RELIEF -
OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION: T-3 NON SCHEME

WORK SCHEDULE: 1530-2400-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : JOEL SCHOUT EMP ID: 7485 ON DATE: 04/04/2025

JOB ID: 72611478 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 20899643 TOUR III MANUAL OPRNS UNIT GRAND
NEW COST CTR RAPIDS ANNEX
P1
Clerks -
NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - MANUAL PARCELS - EXPRESS RELIEF -
OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: T-3 NON SCHEME

WORK SCHEDULE: 1930-0400-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : PHYLCIA WALKER EMP ID: 6642 ON DATE: 04/04/2025

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/16/2025 08:31:46
Page: 4 of 5

JOB ID: 71284909 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 00043009 MAIN DISTRIBUTION TOUR-II GRAND OCR/BCS/D Clerks -
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA - AUTOMATION - LCREM/AFCS RELIEF - OTHER
DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 0600-1430-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : JENETTA Epps EMP ID: 9337 ON DATE: 04/04/2025

JOB ID: 71573145 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND Clerks -
RAPIDS NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA - AUTOMATION - AFCS RELIEF - OTHER
DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : KAYLA JONES EMP ID: 4104 ON DATE: 03/30/2025

JOB ID: 72611439 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 00043009 MAIN DISTRIBUTION TOUR-II GRAND Clerks -
RAPIDS NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA - AUTOMATION - AFCS RELIEF - OTHER
DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1000-1830-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
10:00	18:30	030	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030	OFF	OFF	OFF	OFF	OFF	OFF	10:00	18:30	030

POSTING COMMENTS :

VACATED BY : KEISHA CARTER EMP ID: 9282 ON DATE: 03/27/2025

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/16/2025 08:31:46
Page: 5 of 5

JOB ID: 72914013 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 21095036 GENERAL EXPEDITORS - TOUR 3 GRAND GEN Clerks -
RAPIDS EXPEDITORNonHQ
DOCK

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA - EXPEDITOR/DISPATCHER - OTHER DUTIES AS
ASSIGNED

QUALIFICATIONS :

SECTION: T-3 NON SCHEME

WORK SCHEDULE: 1400-2230-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : BARBARA HUGHES EMP ID: 6248 ON DATE: 04/04/2025

JOB ID: 71080604 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
Bidding Vacant 01017028 WYOMING DELIVERY OPRN UNIT WYOMING Clerks -
NonHQ

JOB SLOT COMMENTS: BRM, Postage Dues, PRS, RFS, Markups, Dispatch, Accountables, Customer
Window (service door), UBBM, Hot Cases, Distribution all classes, Parcel
post, Rogers Plaza P.O. Box Section, other duties as assigned.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE

SECTION:

WORK SCHEDULE: 0500-1330-30L-Su-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
05:00	13:30	030	OFF	OFF	OFF	05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	OFF	OFF	OFF	05:00	13:30	030

POSTING COMMENTS :

VACATED BY : DEWAUN BASSETT EMP ID: 2068 ON DATE: 04/04/2025
