

R0206  
BC253920 Grand Rapids(MI) Bid  
BNM5K0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 10/08/2020 11:41:31  
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 234998 Clerk Opening Date : 10/09/2020 Closing Date : 10/19/2020  
JOB ID: ~~72339380~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time  
Bidding Vacant 20899643 TOUR III MANUAL OPRNS UNIT GRAND Clerks -  
NEW COST CTR RAPIDS ANNEX NonHQ  
P1

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - MANUAL PARCELS

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1830-0300-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	18:30	03:00	030	18:30	03:00	030	18:30	03:00	030	18:30	03:00	030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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JOB ID: ~~95833819~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 20899646 TOUR III SPABS w NEW COST GRAND SPBS Clerks -  
CENTER RAPIDS ANNEX NonHQ  
P1

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - SPBS/APBS - REQUIRED  
VISION/SPBS/OUTGOING/ADC

QUALIFICATIONS : SPBS DEXTERITY  
SPBS APPLICATION

SECTION: SPBS

WORK SCHEDULE: 1730-0200-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:30	02:00	030	17:30	02:00	030	OFF	OFF	OFF	OFF	OFF	OFF	17:30	02:00	030	17:30	02:00	030

POSTING COMMENTS :

VACATED BY : MIKA TALBERT EMP ID: 7146 ON DATE: 10/09/2020

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JOB ID: 70736992 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time  
Bidding Vacant 20899643 TOUR III MANUAL OPRNS UNIT GRAND Clerks -  
NEW COST CTR RAPIDS ANNEX NonHQ  
P1

JOB SLOT COMMENTS: Job is located at the MP Annex. PAA: Priority operations.  
Dispatcher/Expediter relief.

QUALIFICATIONS :  
SECTION: T-3 NON SCHEME  
WORK SCHEDULE: 2100-0530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:00 05:30 030	OFF OFF	OFF OFF	OFF OFF	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030

POSTING COMMENTS :

VACATED BY : Carolyn Lee EMP ID: 2434 ON DATE: 10/09/2020  
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JOB ID: 71535087 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time  
Bidding Vacant 20899645 TOUR I MANUAL OPRNS UNIT w GRAND Clerks -  
NEW COST CTR RAPIDS ANNEX NonHQ  
P1

JOB SLOT COMMENTS: Job is located at the MP Annex. PAA is Manual Parcels

QUALIFICATIONS :  
SECTION: T-3 NON SCHEME  
WORK SCHEDULE: 1830-0300-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
18:30 03:00 030	18:30 03:00 030	OFF OFF	OFF OFF	OFF OFF	18:30 03:00 030	18:30 03:00 030

POSTING COMMENTS :

VACATED BY : JUCYLOU DAY EMP ID: 6112 ON DATE: 10/09/2020  
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JOB ID: 95705862 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time  
Bidding Vacant 20899772 PRIORITY OPERATIONS w NEW GRAND PRIORITY Clerks -  
COST CENTER RAPIDS ANNEX OPERATIO NonHQ  
P1 NS

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX - PAA - MANUAL PARCELS

QUALIFICATIONS :  
SECTION: T-3 NON SCHEME  
WORK SCHEDULE: 1830-0300-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF	OFF OFF	OFF OFF	18:30 03:00 030	18:30 03:00 030	18:30 03:00 030	18:30 03:00 030

POSTING COMMENTS :

VACATED BY : TRAVIS LAPP EMP ID: 1346 ON DATE: 10/09/2020  
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JOB ID: 95760572 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01021371 MAIN OFFICE RETAIL SERVICES GRAND MAIN Clerks -  
RAPIDS OFFICE NonHQ  
WINDOWS

JOB SLOT COMMENTS: POOL/RELIEF CLERK FOR LEAVE/BID RELATED VACANCIES AT  
MAIN OFFICE, SEY SQ, LEDYARD, NW, NE, EASTOWN, EAST PARIS, CENTERPOINT,  
WYOMING/ROGERS, KENTWOOD. POOL. BRM, Box, Postage Due,  
Retail.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE  
421 SALES AND SERVICES (V3.9)

SECTION: MAIN OFFICE WINDOWS

WORK SCHEDULE: 0900-1730-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : BRITTNEY STEWART EMP ID: 3236 ON DATE: 08/06/2020

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JOB ID: 71284843 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time

Bidding Vacant 00043009 MAIN DISTRIBUTION TOUR-II GRAND OCR/BCS/D Clerks -  
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - ON THE JOB TRAINING REQUIRED - PAA -  
AUTOMATION

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 0700-1530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : Catherine Erwin EMP ID: 7710 ON DATE: 10/09/2020

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JOB ID: 71284847 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time

Bidding Vacant 00043009 MAIN DISTRIBUTION TOUR-II GRAND OCR/BCS/D Clerks -  
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF. ON THE JOB TRAINING REQUIRED, OTHER DUTIES AS ASSIG  
NED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 0700-1530-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : Jermaine Cook EMP ID: 3228 ON DATE: 10/09/2020

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JOB ID: 71284932 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time  
Bidding Vacant 00043009 MAIN DISTRIBUTION TOUR-II GRAND OCR/BCS/D Clerks -  
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF. ON THE JOB TRAINING REQUIRED. OTHER DUTIES AS  
ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1000-1830-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
10:00	18:30	030	10:00	18:30	030	OFF	OFF	OFF	OFF	OFF	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030

POSTING COMMENTS :

VACATED BY : REBECCA CRAIG EMP ID: 4626 ON DATE: 10/09/2020

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JOB ID: 71284942 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND OCR/BCS/D Clerks -  
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT GMF. ON THE JOB TRAINING REQUIRED. OTHER DUTIES AS  
ASSIGNED. PAA: AUTOMATION

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1830-0300-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	18:30	03:00	030	18:30	03:00	030	18:30	03:00	030	18:30	03:00	030

POSTING COMMENTS :

VACATED BY : SMITHA VARGHESE EMP ID: 6788 ON DATE: 10/09/2020

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JOB ID: 71301468 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND OCR/BCS/D Clerks -  
RAPIDS NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA - AUTOMATION - AFCS RELIEF - ON THE JOB  
TRAINING REQUIRED

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1800-0230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	18:00	02:30	030	18:00	02:30	030	18:00	02:30	030	18:00	02:30	030

POSTING COMMENTS :

VACATED BY : LARON WARE EMP ID: 9196 ON DATE: 09/25/2020

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JOB ID: 71318610 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time  
Bidding Vacant 00043009 MAIN DISTRIBUTION TOUR-II GRAND OCR/BCS/D Clerks -  
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: Job is located at the GMF

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1000-1830-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
10:00	18:30	030	10:00	18:30	030	OFF	OFF	OFF	OFF	OFF	OFF	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030

POSTING COMMENTS :

VACATED BY : ERIN JURGELEWICZ EMP ID: 3552 ON DATE: 10/09/2020

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JOB ID: 71535083 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND OCR/BCS/D Clerks -  
RAPIDS NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF, ON THE JOB TRAINING REQUIRED, PAA AUTOMATION

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : JENNIFER MCKINNON EMP ID: 6084 ON DATE: 10/09/2020

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JOB ID: 95479574 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND OCR/BCS/D Clerks -  
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA - AUTOMATION - ON THE JOB TRAINING  
REQUIRED

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : EDWARD KELLY EMP ID: 7225 ON DATE: 10/09/2020

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JOB ID: ~~95544413~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND OCR/BCS/D Clerks -  
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA- AUTOMATION - ON THE JOB TRAINING  
REQUIRED

QUALIFICATIONS :  
SECTION: AUTOMATION  
WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030

POSTING COMMENTS :

VACATED BY : PAMELA CHANDLER EMP ID: 512 ON DATE: 09/25/2020

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JOB ID: ~~71284836~~ 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:17 EG:1=Full Time  
Bidding Vacant 01016236 TOUR III MANUAL OPRNS UNIT GRAND Clerks -  
RAPIDS NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF, SV TRAINING REQUIRED. Expeditor/Dispatcher  
relief.

QUALIFICATIONS :  
SECTION: T-3 NON SCHEME  
WORK SCHEDULE: 1500-2330-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
15:00 23:30 030	15:00 23:30 030	15:00 23:30 030	15:00 23:30 030	OFF OFF OFF	OFF OFF OFF	15:00 23:30 030

POSTING COMMENTS :

VACATED BY : LATOYA HALL EMP ID: 7217 ON DATE: 10/09/2020

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JOB ID: ~~95643261~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time  
Bidding Vacant 01016236 TOUR III MANUAL OPRNS UNIT GRAND MANUAL Clerks -  
RAPIDS LETTERS NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF - PAA - MANUAL - LEAD CLERK/RED ROOM/GENERAL  
EXPEDITOR RELIEF - EMPLOYEE MUST HAVE ONE YEAR MAIL PROCESSING  
EXPERIENCE

QUALIFICATIONS :  
SECTION: T-3 NON SCHEME  
WORK SCHEDULE: 1800-0230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030

POSTING COMMENTS :

VACATED BY : AMANDA MACDONALD EMP ID: 8939 ON DATE: 10/09/2020

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JOB ID: 71493569 2320-0009 LEAD SALES & SERVICES KP0013 P7 07 TOUR II LDC:45 EG:1=Full Time  
ASSOCIATE

Bidding Vacant 01021402 KENTWOOD DELIVERY OPRN KENTWOOD Clerks -  
UNIT NonHQ

JOB SLOT COMMENTS: SUCCESSFUL BIDDER MUST HAVE A MINIMUM OF 1 YEAR EXPERIENCE AS A WINDOW  
CLERK.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: 49548

WORK SCHEDULE: 0915-1815-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:15	18:15	060	09:15	18:15	060	09:15	18:15	060	09:15	18:15	060

POSTING COMMENTS :

VACATED BY : Susan Larsen EMP ID: 4133 ON DATE: 07/30/2020

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JOB ID: 71862528 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01021402 KENTWOOD DELIVERY OPRN KENTWOOD KENTWOOD Clerks -  
UNIT D BRANCH NonHQ

JOB SLOT COMMENTS: POOL/Relief clerk for Leave/bid related vacancies at Main Office, Seymour Squar  
e, Ledyard, Northwest, Eastown, East Paris, Centerpointe, Wyoming/Rogers, Kentw  
ood, GRCA, Northeast. Pool to Tour 1 & 2. Box, BRM, Passports, other duties as  
assigned.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: KENTWOOD

WORK SCHEDULE: 0500-1330-30L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
05:00	13:30	030	OFF	OFF	OFF	05:00	13:30	030	OFF	OFF	OFF	05:00	13:30	030	05:00	13:30	030

POSTING COMMENTS :

VACATED BY : BRANDON REWA EMP ID: 9618 ON DATE: 09/11/2020

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