

R0206
BC253920 Grand Rapids(MI) Bid
TX2TD0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 05/24/2018 09:08:49
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 173378 Clerk Opening Date : 05/25/2018 Closing Date : 06/04/2018
JOB ID: 71811148 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 20899645 TOUR I MANUAL OPRNS UNIT w GRAND Clerks -
NEW COST CTR RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: Job is located at the MP Annex. PAA Manual Parcels

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1930-0400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030

POSTING COMMENTS :

VACATED BY : John Gregory EMP ID: 1576 ON DATE: 04/27/2018

JOB ID: 95475338 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 20899771 P-3 TOUR III w NEW COST CENTER GRAND OCR/BCS/D Clerks -
RAPIDS ANNEX BCS/LMLM NonHQ
P1

JOB SLOT COMMENTS: Located at the GMF. PAA is automation.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1800-0230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	18:00	02:30	030	18:00	02:30	030	18:00	02:30	030	18:00	02:30	030

POSTING COMMENTS :

VACATED BY : KENSHAWNA ROBERSON EMP ID: 2309 ON DATE: 03/17/2017

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JOB ID: 71165993 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 20899646 TOUR III SPABS w NEW COST GRAND RAPIDS ANNEX P1 Clerks - NonHQ

JOB SLOT COMMENTS: Job is located at the MP Annex
Section: SPBS

QUALIFICATIONS :

SECTION: SPBS

WORK SCHEDULE: 1830-0300-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	18:30	03:00	030	18:30	03:00	030	18:30	03:00	030

POSTING COMMENTS :

VACATED BY : JENNIFER BAADKE EMP ID: 991 ON DATE: 04/27/2018

JOB ID: 95576130 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 20899768 MAIN ANNEX OPERATIONS w NEW GRAND T-2 NON RAPIDS ANNEX SCHEME P1 Clerks - NonHQ

JOB SLOT COMMENTS: Job is located at the MP Annex
Expediter/Dispatcher Relief
Review Clerk as Assigned

QUALIFICATIONS :

SECTION: T-2 NON SCHEME

WORK SCHEDULE: 0730-1600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:30	16:00	030	OFF	OFF	OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30

POSTING COMMENTS :

VACATED BY : Patricia Levine EMP ID: 8644 ON DATE: 04/27/2018

JOB ID: 95788174 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:18 EG:1=Full Time
Bidding Vacant 20899768 MAIN ANNEX OPERATIONS w NEW GRAND RAPIDS ANNEX P1 Clerks - NonHQ

JOB SLOT COMMENTS: Job is located at the MP Annex. PAA is Express.

QUALIFICATIONS :

SECTION: T-2 NON SCHEME

WORK SCHEDULE: 0700-1530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00

POSTING COMMENTS :

VACATED BY : Phillip Marckini EMP ID: 8114 ON DATE: 09/15/2017

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JOB ID: 71221832 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 20899643 TOUR III MANUAL OPRNS UNIT GRAND Clerks -
NEW COST CTR RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX. MANUAL PRIORITY OPERATIONS.

QUALIFICATIONS :

SECTION: T-3 NON SCHEME

WORK SCHEDULE: 1930-0400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	19:30 04:00 030	19:30 04:00 030	19:30 04:00 030	19:30 04:00 030	19:30 04:00 030

POSTING COMMENTS :

VACATED BY : LISA ROBSON EMP ID: 7743 ON DATE: 04/27/2018

JOB ID: 71573152 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND Clerks -
RAPIDS NonHQ

JOB SLOT COMMENTS: Job is located at the GMF. PAA is automation.
AFCS RELIEF

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1500-2330-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
15:00 23:30 030	15:00 23:30 030	15:00 23:30 030	15:00 23:30 030	15:00 23:30 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : SHERRIE VENEKLASE EMP ID: 5868 ON DATE: 03/30/2018

JOB ID: 70917168 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND OCR/BCS/D Clerks -
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: ON THE JOB TRAINING REQUIRED JOB IS LOCATED AT THE GMF. WORK AREA:
LETTER AUTOMATION

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1800-0230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030

POSTING COMMENTS :

VACATED BY : TODD TIMMER EMP ID: 1634 ON DATE: 12/08/2017

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JOB ID: 71284942 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND RAPIDS OCR/BCS/D Clerks - BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF. ON THE JOB TRAINING REQUIRED. OTHER DUTIES AS ASSIGNED. work area-1 OCR/BCS/DBCS/LMLM.

QUALIFICATIONS :
SECTION: AUTOMATION
WORK SCHEDULE: 1800-0230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030

POSTING COMMENTS :

VACATED BY : LATOYA FLOYD EMP ID: 6894 ON DATE: 03/17/2017

JOB ID: 71535085 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND RAPIDS Clerks - NonHQ

JOB SLOT COMMENTS: Job is located at the GMF. PAA is automation.

QUALIFICATIONS :
SECTION: AUTOMATION
WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 14:00 22:30 030	From To Brk 14:00 22:30 030	From To Brk 14:00 22:30 030	From To Brk 14:00 22:30 030	From To Brk 14:00 22:30 030

POSTING COMMENTS :

VACATED BY : Lucio Moreno EMP ID: 7336 ON DATE: 04/27/2018

JOB ID: 95643261 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016236 TOUR III MANUAL OPRNS UNIT GRAND RAPIDS MANUAL LETTERS Clerks - NonHQ

JOB SLOT COMMENTS: 030/040/043/044. Job is located at the GMF. LEAD CLERK/RED ROOM/GENERAL EXPEDITOR relief. Employee must have one year mail processing experience. PAA is manual letters.

QUALIFICATIONS :
SECTION: T-3 NON SCHEME
WORK SCHEDULE: 1900-0330-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 19:00 03:30 030	From To Brk 19:00 03:30 030	From To Brk 19:00 03:30 030	From To Brk 19:00 03:30 030	From To Brk 19:00 03:30 030

POSTING COMMENTS :

VACATED BY : Sherry Keena EMP ID: 3915 ON DATE: 03/02/2018

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JOB ID: ~~70880642~~ 2345-32XX MAILING REQUIREMENTS CLK KP0017 P7 07 TOUR II LDC:79 EG:1=Full Time
Bidding Vacant 00045743 CONSUMER & INDUSTRY GREATER MICHIGAN DISTRICT Clerks - NonHQ
CONTACT

JOB SLOT COMMENTS: "See Mailing Requirements job description Occupation Code 2345-32XX for duties to include but not limited to: Assist customers, internal and external, and provide training for bulk mail questions. Provide in-depth information on postal programs and mailing services. Process applications for all classes of mail. Issues permits. Maintain records. Opens and prepares correspondence. Perform audits and reviews in and out of the BMEU. Accept and process bulk mailings. May be required to travel and work off site or at a DMU. Is required to work alone with minimal supervision. Other duties as assigned".

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM
718 BASIC COMPUTER SKILLS

SECTION:

WORK SCHEDULE: 0900-1730-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : Cecile Spohn EMP ID: 8498 ON DATE: 03/30/2018

JOB ID: ~~70938632~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC
Bidding Vacant 01017553 GRR-EAST PARIS OPERATION EAST PARIS UNIT Clerks - NonHQ

JOB SLOT COMMENTS: BRM - Accountables - PO BOX - Retail - Distribution. Scheme 49546

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
49546

SECTION: EAST PARIS

WORK SCHEDULE: 0600-1500-60L-Su-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	15:00	060	OFF	OFF	OFF	06:00	15:00	060	06:00	15:00	060	06:00	15:00	060	06:00	15:00	060	OFF	OFF	OFF

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:054

VACATED BY : AMMAD KHAN EMP ID: 7432 ON DATE: 05/11/2018

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JOB ID: 95663931 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
Bidding Vacant 01017028 WYOMING DELIVERY OPRN UNIT WYOMING Clerks -
NonHQ

JOB SLOT COMMENTS: HOT CASE, STATION INPUTS, CLEAR CARRIERS OF ACCOUNTABLES,
CARRIER PRESORTS, MARK UPS, NIXIES, CFS, DISPATCH
DISTRIBUTION, PARCEL POST, UBBM, SERVICE WINDOW. BRM
CMS Job Slot ID: 8406211

QUALIFICATIONS :
SECTION: 49509
WORK SCHEDULE: 1030-1930-60L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
10:30	19:30	060	OFF	OFF	OFF	10:30	19:30	060	10:30	19:30	060	OFF	OFF	OFF	10:30	19:30	060	10:30	19:30	060

POSTING COMMENTS :

VACATED BY : TERRY SMITH EMP ID: 5329 ON DATE: 05/11/2018

JOB ID: 71906788 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:45 EG:1=Full Time
ASSOC
Bidding Vacant 00017372 KENTWOOD BRANCH KENTWOOD KENTWOOD Clerks -
D BRANCH NonHQ

JOB SLOT COMMENTS: BRM; Accountables; PO Box; Retail; Distribution;. Work schedule: Mon 0500-1400
; Wed 0400-1300; Thur 0815-1715; Fri 0800-1700; Sat 0400-1300

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
SECTION: KENTWOOD
WORK SCHEDULE: 0400-1230-30L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:00	12:30	030	OFF	OFF	OFF	04:00	12:30	030	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030

POSTING COMMENTS :

VACATED BY : TODD TIMMER EMP ID: 1634 ON DATE: 04/27/2018
