

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/07/2016 08:12:36
Page: 1 of 6

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

Posting No: 140728 Clerk Opening Date : 12/09/2016 Closing Date : 12/19/2016
JOB ID: ~~70207088~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 20899642 TOUR II MANUAL OPRNS UNIT w GRAND Clerks -
NEW COST CTR RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: OUTGOING/ADC/SCF & VISION
JOB IS LOCATED AT THE MP ANNEX.
WORK AREA: SPBS

QUALIFICATIONS : SPBS DEXTERITY
SPBS APPLICATION

SECTION: SPBS
WORK SCHEDULE: 0730-1600-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	OFF	OFF	OFF	OFF	OFF	07:30 16:00 030

POSTING COMMENTS :

VACATED BY : DIANE JOHNSON EMP ID: 3931 ON DATE: 12/09/2016

JOB ID: ~~71535087~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 20899645 TOUR I MANUAL OPRNS UNIT w GRAND Clerks -
NEW COST CTR RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: Job is located at the MP Annex. PAA is Manual Parcels

QUALIFICATIONS :
SECTION: T-1 NON SCHEME
WORK SCHEDULE: 2100-0530-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
21:00	05:30	030	21:00	05:30	030	21:00	05:30	030	21:00	05:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : TEYARRA NATHAN EMP ID: 8962 ON DATE: 12/09/2016

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/07/2016 08:12:36
Page: 2 of 6

JOB ID: ~~95636000~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 20899645 TOUR I MANUAL OPRNS UNIT w GRAND Clerks -
NEW COST CTR RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: PAA - PRIORITY OPERATIONS. OTHER DUTIES AS ASSIGNED CMS JOB SLOT ID:
8804268. Job is located at the MP Annex

QUALIFICATIONS :
SECTION: T-1 NON SCHEME
WORK SCHEDULE: 2100-0530-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk	OFF OFF OFF OFF OFF	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030

POSTING COMMENTS :

VACATED BY : Nicole Schellinger EMP ID: 347 ON DATE: 12/09/2016

JOB ID: ~~71284827~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 20899770 P-3 TOUR II w NEW COST CENTER GRAND Clerks -
RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: JOB IS LOCATED AT THE MP ANNEX. ON THE JOB TRAINING REQUIRED. PAA: AFSM
100.

QUALIFICATIONS :
SECTION: T-2 AFSM 100
WORK SCHEDULE: 0730-1600-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk	07:30 16:00 030	07:30 16:00 030	07:30 16:00 030	07:30 16:00 030	OFF OFF OFF OFF OFF	07:30 16:00 030

POSTING COMMENTS :

VACATED BY : Michelle Turner EMP ID: 7739 ON DATE: 12/09/2016

JOB ID: ~~71368667~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:12 EG:1=Full Time
Bidding Vacant 20899771 P-3 TOUR III w NEW COST CENTER GRAND Clerks -
RAPIDS ANNEX NonHQ
P1

JOB SLOT COMMENTS: Job is located at the MP Annex. PAA is AFSM 100

QUALIFICATIONS :
SECTION: T-3 AFSM 100
WORK SCHEDULE: 1530-2400-30L-TU-WES

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk	15:30 24:00 030	15:30 24:00 030	15:30 24:00 030	OFF OFF OFF OFF OFF	15:30 24:00 030	15:30 24:00 030

POSTING COMMENTS :

VACATED BY : JANET YOUNG EMP ID: 9390 ON DATE: 11/25/2016

R0206
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HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/07/2016 08:12:36
Page: 3 of 6

JOB ID: 95877193 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:18 EG:1=Full Time
Bidding Vacant 20899643 TOUR III MANUAL OPRNS UNIT GRAND EXPRESS Clerks -
NEW COST CTR RAPIDS ANNEXOPERATIO NonHQ
P1 NS

JOB SLOT COMMENTS: EXPRESS MAIL.
JOB IS LOCATED AT THE MP ANNEX.
CMS Job Slot ID: 8804271

QUALIFICATIONS :
SECTION: T-3 NON SCHEME
WORK SCHEDULE: 1930-0400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030

POSTING COMMENTS :
VACATED BY : Michelle Hawley EMP ID: 9853 ON DATE: 11/09/2016

JOB ID: 95760572 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC
Bidding Vacant 01021371 MAIN OFFICE RETAIL SERVICES GRAND MAIN Clerks -
RAPIDS OFFICE NonHQ
WINDOWS

JOB SLOT COMMENTS: POOL/RELIEF CLERK FOR LEAVE/BID RELATED VACANCIES AT
MAIN OFFICE, SEY SQ, LEDYARD, NW, NE, EASTOWN, EAST PARIS, CENTERPOINT,
WYOMING/ROGERS, KENTWOOD. POOL. BRM, Box, Postage Due,
Retail.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
421 SALES AND SERVICES (V3.9)
SECTION: MAIN OFFICE WINDOWS
WORK SCHEDULE: 1100-1930-30L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
11:00	19:30	030	OFF	OFF	OFF	11:00	19:30	030	OFF	OFF	OFF	11:00	19:30	030	11:00	19:30	030	11:00	19:30	030

POSTING COMMENTS :
VACATED BY : AMEKA STINSON EMP ID: 5709 ON DATE: 12/09/2016

JOB ID: 71573147 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND Clerks -
RAPIDS NonHQ

JOB SLOT COMMENTS: Job is located at the GMF. PAA is automation.

QUALIFICATIONS :
SECTION:
WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :
VACATED BY : Georgianne Foster EMP ID: 1781 ON DATE: 12/09/2016

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/07/2016 08:12:36
Page: 4 of 6

JOB ID: 71573152 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND Clerks -
RAPIDS NonHQ

JOB SLOT COMMENTS: Job is located at the GMF. PAA is automation.
AFCS RELIEF

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : NELLIE COLEMAN EMP ID: 9197 ON DATE: 12/09/2016

JOB ID: 71284908 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 00043009 MAIN DISTRIBUTION TOUR-II GRAND OCR/BCS/D Clerks -
RAPIDS BCS/LMLM NonHQ

JOB SLOT COMMENTS: JOB IS LOCATED AT THE GMF. ON THE JOB TRAINING REQUIRED. OTHER DUTIES AS
ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 0600-1430-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Linda Vandermarkt EMP ID: 7796 ON DATE: 11/14/2016

JOB ID: 71582941 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND Clerks -
RAPIDS NonHQ

JOB SLOT COMMENTS: Job is located at the GMF. PAA is automation

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Lucio Moreno EMP ID: 7336 ON DATE: 12/09/2016

R0206
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VACANCY NOTICE

REQUESTED: 12/07/2016 08:12:36
Page: 5 of 6

JOB ID: 95669748 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND RAPIDS Clerks - NonHQ

JOB SLOT COMMENTS: ON THE JOB TRAINING REQUIRED JOB IS LOCATED AT THE GMF. WORK AREA:
LETTER AUTOMATION

QUALIFICATIONS :
SECTION: AUTOMATION
WORK SCHEDULE: 1800-0230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
18:00 02:30 030	18:00 02:30 030	OFF OFF OFF	OFF OFF OFF	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030

POSTING COMMENTS :
VACATED BY : ASHLEY SAGANSKI EMP ID: 6498 ON DATE: 11/11/2016

JOB ID: 95688644 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01015716 AUTOMATION TOUR-III GRAND RAPIDS OCR/BCS/D Clerks - BCS/LMLM NonHQ

JOB SLOT COMMENTS: ON THE JOB TRAINING REQUIRED JOB IS LOCATED AT THE GMF. WORK AREA:
LETTER AUTOMATION

QUALIFICATIONS :
SECTION: AUTOMATION
WORK SCHEDULE: 1800-0230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030	18:00 02:30 030	OFF OFF OFF

POSTING COMMENTS :
VACATED BY : Lee Fennema EMP ID: 8777 ON DATE: 11/30/2016

JOB ID: 70219127 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016236 TOUR III MANUAL OPRNS UNIT GRAND RAPIDS REGISTRY Clerks - NonHQ

JOB SLOT COMMENTS: REGISTRY TRAINING REQUIRED. JOB IS LOCATED AT THE GMF.

QUALIFICATIONS :
SECTION: T-3 NON SCHEME
WORK SCHEDULE: 1500-2330-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
15:00 23:30 030	15:00 23:30 030	15:00 23:30 030	OFF OFF OFF	OFF OFF OFF	15:00 23:30 030	15:00 23:30 030

POSTING COMMENTS :
VACATED BY : Gregory Lesinski EMP ID: 7044 ON DATE: 12/09/2016

R0206
BC253920 Grand Rapids(MI) Bid
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/07/2016 08:12:36
Page: 6 of 6

JOB ID: 70704552 2315-7153 LEAD MAIL PROCESSING KP0013 P7 07 TOUR III LDC:14 EG:1=Full Time
CLERK

Bidding Vacant 01016236 TOUR III MANUAL OPRNS UNIT GRAND RAPIDS Clerks - NonHQ

JOB SLOT COMMENTS: Job is located at the GMF the principal assignment area is manual letters.
Applicants must have a minimum of one year experience in a mail processing position. See attached qualification standard. If there is sufficient information to show that the senior bidder meets the job requirements, the senior bidder is presumed to be qualified. Successful applicant must become proficient in dispatching, expediting, Registry, review clerk and all other manual operations. Basic computer skills are necessary

QUALIFICATIONS :
SECTION: T-3 NON SCHEME
WORK SCHEDULE: 1600-0030-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30
030	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :
VACATED BY : Jennifer Gilbert EMP ID: 5418 ON DATE: 11/09/2016

JOB ID: 70449855 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:48 EG:1=Full Time
ASSOC

Bidding Vacant 01021402 KENTWOOD DELIVERY OPRN KENTWOOD UNIT Clerks - NonHQ

JOB SLOT COMMENTS: RETAIL SERVICES, ACCOUNTABLE CART, PO BOX,DISTRIBUTION ALL CLASSES.
Work Schedule: 0930-1830-60L-Su-ThV, Sat: 0830-1730-60L###

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QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
SECTION: 49548
WORK SCHEDULE: 0830-1730-60L-Su-ThV

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
08:30	17:30	060	OFF	OFF	OFF	09:30	18:30	060	09:30	18:30	060	OFF	OFF
OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	09:30	18:30
060												060	

POSTING COMMENTS :
VACATED BY : KENNETH GERBER EMP ID: 9824 ON DATE: 11/25/2016
